

## MIAMI TOWNSHIP BOARD OF TRUSTEES WORK SESSION

MAY 12, 2014

The Miami Township Board of Trustees met in work session on Monday, May 12, 2014 at the Miami Township Civic Center. Chairperson Ken Tracy called the meeting to order and led the Pledge of Allegiance. Mr. Ferry called the roll and present were Mr. Tracy, Ms. Wolff and Mr. Schultz.

The Board noted that there was someone in the audience and asked if they would like to address the Board. Mrs. Barb Hinners and Mr. John Hinners, of Day Drive, came forward to state she has asked for help with a nuisance property next door to her and would like to know the status. Mr. Ethridge, Director of Community Development, stated the Township is working more aggressively to bring nuisance properties into compliance. Mr. Braun, Township Law Director, stated he would work with Mr. Ethridge on the nuisance complaints.

Krystin Thibodeau, Recreation Director, gave a presentation of the Recreation Department. Mrs. Thibodeau discussed the daily activities of staff, the summer camps, yearly events, community garden, programs, facilities, sports fields, benefits of parks and recreation, online credit card implementation, budget and revenue.

Mr. Fronk provided the results of his analysis of the current lighting district assessments. Mr. Fronk advised his review indicated the lighting assessments have never been adjusted to account for inflation and/or rate hikes. Mr. Fronk is recommending the Board consider a new Certification of Annual Assessment at the May 20<sup>th</sup> business meeting.

Mr. Fronk presented a Bureau of Worker's Compensation Transitional Work Program Grant to the Board. Mr. Fronk explained this is a very effective strategy to help injured workers remain at work or return to work part time. Mr. Fronk stated the Bureau of Worker's Compensation will reimburse the Township 75% of the cost of developing the plan up to \$6,300.00 and is asking the Board for direction with proceeding with the grant application. The Board agreed that this is a good idea and asked Mr. Fronk to proceed with the grant application.

Mr. Fronk presented one out of Township travel request from the Fire Department. The department is requesting that Chief Kelly and Assistant Chief Mack be authorized to attend the Firehouse Expo Station Design Conference in Baltimore Maryland from July 16 ~ 18 at a total cost not to exceed \$1,900.00. Assistant Chief Mack explained the conference agenda and they will be learning from architects about what would be needed in a new fire station. The Board felt there are sufficient resources here to use for fire house design and denied the travel request.

Mr. Fronk and Assistant Chief Mack presented a proposal for the purchase of a 2014 Braun Ambulance. The new ambulance would cost \$253,650 and this pricing is based on State Term Schedule pricing, except for some modifications that the department has in the fleet to meet their operational demands. It was noted that it would be more cost effective and efficient to take the 2006 ambulance fleet and have the boxes of each unit mounted on a new chassis, which should result in a significant cost savings when compared to the purchase of a new vehicle.

Police Chief Madsen presented an update on the Police department hiring process noting they started out with 67 candidates taking the written exam. 32 were invited back for the physical agility assessment, of those 32 were asked to fill out a personal history and 15 of those were invited back for panel interviews. Chief Madsen stated they will continue on with the next step of the process of a background application.

Assistant Chief Mack updated the Board on the Fire Departments hiring process noting they started with 26 candidates for physical and written testing, 24 then went to interviews and they have three they wish to officer conditional employment to today and possibly eight at the May 20<sup>th</sup> meeting.

Mr. Fronk presented one personnel item for the Boards consideration. The Fire Department is requesting the Board offer conditional offers of employment for full-time positions with the Fire/EMS to Matthew Brown, Jeremy Shiflett and Donald Gates. The three candidates have successfully completed all of the required steps in the career process.

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Mr. Schultz moved to offer conditional employment to Matthew Brown, Jeremy Shiflett and Donald Gates for full-time employment with the Fire/EMS department, seconded by Ms. Wolff with all voting "AYE".

Mr. Fronk advised that OTARMA has submitted a quote for Miami Township's renewal of property and liability insurance. The quote for 2014-15 is \$123,168.00 which is \$3,000.00 higher than 2013-14 due to the addition of monuments in the Spirit of 76 park and the new fire engines. Miami Township's share of OTARMA's excess reserve funds will be \$8,117.12 making the Township's effective premium \$115,051. Mr. Fronk is recommending the Board approve the quote for \$123,168.00 and to authorize the Township Administrator to execute all documents associated with the insurance renewal.

Ms. Wolff moved to approve the OTARMA quote of \$123,168.00p for property and liability insurance for the period of 4/2014 through 4/2015 and authorize the Township Administrator to execute all documents associated with the insurance renewal, seconded by Mr. Schultz with all voting "AYE".

Mr. Fronk advised there was an error in the numbering of a Resolution at the April meeting which resulted in two resolutions with the same number. Mr. Fronk is recommending the Board renumber the April Then and Now Resolution from 2014-15 to 2014-22.

Mr. Schultz made a motion to renumber Resolution 2014-15 a resolution authorizing the Township Fiscal Officer to issue a Then and Now Certificate to resolution 2014-22, seconded by Ms. Wolff with all voting "AYE".

Ms. Wolff made a motion to go into Executive Session to discuss pending or imminent litigation pursuant to Section 121.22(G)(3) of the Ohio Revised Code, seconded by Mr. Schultz with all voting "AYE".

Ms. Wolff made a motion to come out of Executive Session, seconded by Mr. Schultz with all voting "AYE".

With no further business to come before the Board the meeting was adjourned at 10:30 a.m.

ATTEST: \_\_\_\_\_  
Eric Ferry, Fiscal Officer

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Ken Tracy, Chairperson